

SAFETY CHECKLIST

Club Safety Officer:

Date Inspected:

ANSWER QUESTIONS AS APPLICABLE

	YES	NO
PARKING		
Are entrances and exits clearly marked?	()	()
Is lighting adequate?	()	()
Is parking area free of holes, cracks, puddles, ice, debris?	()	()
Is security provided in parking area to deter robbery, theft, and vandalism?	()	()
CROWD CONTROL		
Are adequate signs posted for directing traffic flow in and out of area?	()	()
Are police used to direct traffic into and out of parking lots?	()	()
Are there sufficient security personnel to control crowd?	()	()
BUILDINGS, TENTS, ARENAS		
Are the premises neat and clean?	()	()
Are there an adequate number of exits?	()	()
Is the number of occupants controlled?	()	()
Do structures have adequate fire protection equipment such as automatic sprinklers or extinguishers?	()	()
Is smoking prohibited and are signs posted?	()	()
Is emergency lighting provided?	()	()
Is a public address system available to relay emergency messages?	()	()
Are all aisles, stairs, etc. unobstructed?	()	()
Are all stairways, elevated platforms, etc. adequately marked and guarded?	()	()
Are all tent stakes and guy wires marked or blocked off to prevent trips, etc.?	()	()
Are all chairs, bleachers, tables structurally sound?	()	

() **FOOD SERVICE**

- Is all food fresh and/or well refrigerated? () ()
- Are knives and sharp objects stored properly? () ()
- Are decorations kept a safe distance from open flames or cooking equipment? () ()
- Are there an adequate number of properly placed litter containers? () ()

OUTDOOR EVENTS

- Are the premises free of hazards to the public? () ()
- Is there adequate distance between the action area and the viewing area to afford protection to spectators? () ()
- Are barriers provided to protect spectators and the public if necessary? () ()
- Is the action area secure to prevent entry of unauthorized persons? () ()
- Are participants in games, contests or other events of proper age and in adequate physical conditions to participate safely? () ()
- Are participants exposed to dangerous conditions? () ()

OUTSIDE OPERATORS, CONTRACTORS, CONCESSIONAIRES

- Are outside parties qualified and adequately insured? Your club and The International Association of Lions Clubs should be added as additional insured to their policy. () ()

LIQUOR LIABILITY

- If you sell alcoholic beverages, have you purchased liquor liability insurance? () ()

MEDICAL AIDS

- Do you have an adequate number of trained and/or professional medical personnel? () ()
- Are all medical/first aid supplies sterile and stored in a clean location? () ()

COMMENTS: